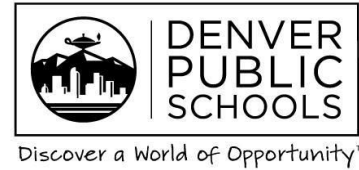


# CSC Meeting Minutes

Valverde Elementary  
2017-18



Date: 11/16/17	Time: 4:10	Location: <i>Valverde Room 103</i>
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## Attendees:

- Silvia Burrola
- Drew Schutz
- Elly Campbell
- Veronica Hernandez
- Kathleen Melleno
- Austin Kirk
- Ana Munoz

## Agenda Topic:

- Celebrations
- UIP Report
- Questions

## Discussion:

- Celebrations
  - Book Trust - All students get \$7.00/month for them to buy books which also gives many points to our classroom teachers
  - Interim and Analysis Protocol to help drive instruction for the needs of our upper grade students
  - Enrollment - Up 20 Students from projections
  - Close to Thanksgiving break!
- UIP Report (now online)
  - Drew shares out the major improvement strategies from the Unified Improvement Plan (which is a tool we write to help guide us in the work we are focused on for this school year)
  - This document is focused on the areas where we need to grow in our SPF
  - This document will be made public when it is released
  - Major Improvement Strategies
    - 1. Improve data analysis and progress monitoring systems
      - Implementation of data systems and tracking for math
      - Refined MTSS Systems (extra supports for students in needs)
      - MTSS Behavior meetings weekly
      - Assessment and DDI calendar created
      - PM tools and trackers
      - Screeners to help better identify student needs
      - Created and edited new interim assessments
      - Small group increased this year with the flooding program
      - Austin speaks to the systems
        - This year feels more comprehensive
        - We are now more focused on math so we have a better sense of where are students are in math
        - Interims seem better aligned to end of year assessments
      - Thanks to our community for giving the additional days for planning and data analysis built into our calendar
    - 2. Build standards-based instructional systems, structures, and processes
      - PD and Planning protocols (short-term and long-term planning (increased time for this))

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- Unwrapping and better understanding the standards
- Observation/feedback cycles around the standards-based instruction
- ILT Calibration
- Collaboration with teachers at other sites
- Increased connections between Sped team and homeroom teachers for more connection between instruction in both spaces
- Increase social-emotional supports
- 3. Improve school-wide climate/culture and student engagement
  - Working to help students want to take ownership of their own learning
  - PBIS systems revamped and used by all staff members
    - Pawzles
    - Friday Raffles
  - Weekly MTSS-Behavior Meetings to support students with specific needs
  - Improve on attendance (new perfect attendance and monthly attendance incentives for students/classrooms)
  - Character Ed Scope and Sequence for character education lessons
  - Time built into the schedule for all classrooms to have the intentional time set aside for these conversations every day
  - We want to see improved positive response on student responses to the satisfaction survey on how students feel about the way we treat each other
  - SE Support Team (3 FT, 1 .6 School Psych)
  - SE Team will be going into classrooms to support meetings
  - Counselors going in for whole group lessons based in our TRACKS system (character ed)
  - Individual and small group counseling
  - Behavior tracker to allow us to be data driven with respect to behavior
- Props were given to all individuals in the building as we are all a team that is working very hard to achieve the goals set out in the UIP

## Action Items:

- None

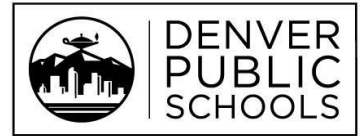
## Important Calendar Items:

- None at this time

Next Meeting: Jan. 25, 2018

# CSC Meeting Minutes

Valverde Elementary  
2017-18



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